



Parks and Recreation
HC 39 Box 3A, Flagstaff, AZ 86001
(928) 774-5139
FAX: (928) 774-2572

FEE SCHEDULE FOR PEAKS VIEW COUNTY PARK

FOR-PROFIT GROUPS – Athletic Field Rentals

- * Weekday hourly rate for practices \$5.00
- * Weekend hourly rate for practices \$7.00

- * Weekday hourly rate for games \$10.00
- * Weekend hourly rate for games \$14.00

*** 50% Discount for Non-Profit Groups**

NOTE: Non-profit groups may conduct concessions for fundraising purposes at games and/or tournaments with a \$25.00 permit through Coconino County Parks and Recreation.

**A fully-refundable security field deposit of \$250.00 is required
for all single and seasonal use users.**

RAMADAS

	DAILY RENT GROUPS LESS THAN 100	DAILY RENT GROUPS MORE THAN 100	REFUNDABLE SECURITY/CLEANING DEPOSIT
Agassiz Ramada (maximum 50 people)	\$30.00	N/A	\$50.00
Fremont Ramada (maximum 50 people)	\$30.00	N/A	\$50.00
Humphrey Ramada (maximum 150 people)	\$30.00	\$75.00	\$50.00

PICNIC AREA RULES:

1. All Coconino County Parks & Recreation (CCPR) All-Park Rules and Policies apply.
2. Open fires are not permitted in the picnic areas.
3. User groups will be financially liable for damage caused to County facilities and equipment.
4. The sale of alcoholic beverages is not permitted.
5. Activities that interfere with other park users, or surrounding areas are not allowed.
6. Picnic areas are for day-use only and may be occupied from 6:00 a.m. to 10:00 p.m.

PICNIC AREA POLICIES:

1. Picnic area reservations can be made at the CCPR office during regular business hours after January 1 for that year.
2. Reservations are taken for picnic area use for the period of May 1 through September 30.
3. Utilities to all picnic areas, including water, electricity and porta-potties, are available May 1 through September 30.
4. Picnic ramada maximum occupancy is as follows, and will be enforced:
 - a. Agassiz Ramada – 50 people
 - b. Fremont Ramada – 50 people
 - c. Humphrey Ramada – 150 people
5. Picnic areas are for private parties only, except when events involving the general public reserve picnic areas in conjunction with activities that are being conducted in event-specific venues.
6. If a reserved picnic area is not used, reservation fees will not be refunded.
7. Areas must be left clean after use or deposits will be forfeited.
8. When a picnic area is not reserved or being used, it is available to the public on a first-come first-served basis, subject to park rules and policies.
9. Failure to follow all rules and policies set forth by CCPR may result in eviction or removal from the park.

PICNIC AREA PROCEDURES:

1. Reservations are taken by phone or in person at the CCPR office.
2. Reservation forms are generated and copies of the reservation shall be distributed as follows: park user, park maintenance person on duty, posted on the reservation board at the site, and a copy in the CCPR office.
3. Fees and a refundable cleaning/security deposit will be charged for the use of picnic areas in accordance with the fee schedule. All fees must be paid in advance, at least fourteen (14) days prior to the reservation date. Payment in cash or check form is preferred. If paid by check, two (2) checks are required: one for the fee amount and one for the deposit amount.

SPORTS FIELD RULES:

1. All Coconino County Parks & Recreation (CCPR) All-Park Rules and Policies apply.
2. Smoking or use of smokeless tobacco is not allowed on sports fields
3. Animals are not allowed on sports fields at any time.
4. Alcoholic beverages are not permitted on sports fields at any time.
5. Bicycles, motorcycles, ATVs, or other motorized or non-motorized conveyances are not allowed on sports fields, with the exception of wheelchairs or CCPR maintenance vehicles.
6. Striping or marking of sports fields is prohibited.
7. Only freestanding field markers and sports equipment may be used on sports fields. No stakes, posts, poles, or markers of any kind may be driven into the artificial turf.
8. Throwing, pitching, or kicking of baseballs, soccer balls, etc. against the chain link fence is prohibited.
9. Golfing, shot putting, javelin or discus throwing on sports fields is prohibited.
10. Use of long spike track shoes on sports fields is prohibited.

SPORTS FIELD POLICIES:

1. Park hours of operation are dawn to dusk.
2. Informal play on the sports fields is permitted on a first-come first-served basis from dawn to dusk, whenever the sports fields are not reserved and/or scheduled activities are not in progress.
3. Coconino County Parks & Recreation Department (CCPR) will manage sports fields and charge fees sufficient to recover costs pursuant to the department fee policy.
4. Subleasing of reserved park facilities is prohibited.
5. Organizations whose use of sports fields includes any of the following: charges admission, tournament play, amplified noise, and/or more than 150 people, must pay a special event fee as listed in the current CCPR fee schedule.
6. CCPR will attempt to maximize sports field usage. First priority for scheduling will be for organized activities conducted by non-profit sports or youth organizations; the second priority will be organized activities conducted by private for-profit businesses; the third priority will be organized activities conducted by other public agencies; and the fourth priority will be casual, drop-in sports field use.
7. CCPR will offer sports field usage to organizations pursuant to the following general terms:
 - a. CCPR will:
 - i. Perform major maintenance activities sufficient to keep sports fields in good playing condition. These activities include turf maintenance and preparation of the surface of the scalped infield.
 - ii. Retain sole authority to make sports field-scheduling decisions.
 - b. Other organizations will:
 - i. Pay CCPR the specified fees.
 - ii. Plan, promote, organize, and control their activities pursuant to a written agreement with CCPR.
 - iii. Perform minor maintenance activities before and after sports field use. These activities include; placement and removal of bases, goals, and other appurtenances; litter pick up; placement and removal of portable fencing; and other duties as specified by CCPR.
 - iv. Assume liability for their own actions and activities.
8. CCPR will provide Cromer Elementary School with free sports field use via a mutually agreeable schedule during the normal school year of September to June, between the hours of 8:00 a.m. to 2:30 p.m., Monday through Friday. Cromer School will supply Peaks View County Park with potable water and will perform certain sports field maintenance operations via a written agreement with CCPR.
9. Sale of food, beverages, and other items may be conducted only with a written concession agreement through CCPR. A copy of a Coconino County Health Department permit is required to be on file at CCPR to operate food concessions at PVCP.
10. CCPR reserves the right to cancel scheduled activities at any time at its sole discretion in the event of unacceptable playing conditions, which may result in damage to sports fields or injury to participants, or when reservation and permit procedures have not been met.
11. Advertising may be posted on sports field fences or elsewhere only with CCPR approval.

12. Sports leagues, instruction, special events, and other programs must be scheduled in a written agreement with CCPR and be conducted in conformance with CCPR rules and policies.
13. Failure to follow all rules and policies set forth by CCPR, as well as all State and local laws may result in eviction or removal from the park.

SPORTS FIELD RESERVATIONS POLICIES:

1. Reservations for sports field use and/or park use are available by contacting the Coconino County Parks & Recreation Department (CCPR) at Fort Tuthill County Park during normal business hours. CCPR phone number is (928) 774-5139.
2. Reservations are accepted on a first-come first served-basis, except when reservation requests for sports fields are for yearly league game scheduling which affect multiple dates.
3. Reservation and special event fees and deposits are charged according to the current CCPR fee schedule.
4. Fees and applicable deposits are due prior to facility use.
5. Refunds of reservation fees will be issued only if requested thirty (30) days prior to the scheduled use date.
6. Lessees may cancel rental dates within 24 hours during the week after the date of the reservation, or the next business day, due to weather, and reschedule for another available date during the same season at no additional charge. If rescheduling is not possible, lessee will be refunded their fee for that reserved date only.
7. Lessees may cancel rental dates prior to use, due to weather, and reschedule for another available date during the same season at no additional charge.
8. CCPR accepts cash, checks, money orders, and credit cards (Visa and MasterCard) for payment of fees and deposits.
9. All organizations using the sports fields must provide CCPR with a Certificate of Insurance in compliance with County Risk Management policies. This certificate must provide comprehensive public liability insurance coverage naming Coconino County as an additional-insured for the occupancy time period of the park. The minimum coverage required is \$1,000,000.